

**MEETING MINUTES OF THE  
SAFETY COMMITTEE OF  
SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE**

**Meeting Date/Time:** Thursday, June 6, 2019 / 2:45 pm / Conference Room G9

**Members Present:** Bob Bruchak, Jocelyn Torres, Szilvia Grundtisch, and Nellie Plummer

**Proceedings:**

1. Review of recent safety incidents and investigations:
  - 6 incidents since our last meeting on 5/13/19: Struck by student – All “Record Only”.
2. Discussion of new safety hazards and concerns:
  - None
3. Review of scheduled safety hazard inspections:
  - Dave May to select a team of two employees to perform safety audits (April & September) using a checklist (building specific). He will send an email to the Union Presidents for them to select 1 candidate/union – *pending*.
4. Review of safety suggestions submitted to the committee:
  - The Lost and Found in the Intermediate School is located in the vestibule. For the safety of the students, the Lost and Found will be relocated inside the school.
5. Additional discussion items:
  - Follow up from last month’s safety committee meeting:
    - New stair treads to be installed on the stairs in front of the high school (the stairs next to the sidewalk) or a wheelchair ramp from street to front door might be installed instead - *Date TBD*.
    - Speed limit – Two “5 MPH” Speed Limit Signs were installed in the parking lot in October 2018. Two additional signs to be installed, as well as painting of the arrows on the ground in the Intermediate School after the parking lot gets the blacktop during *Summer 2019*.
    - As part of our improving security measures, trainers from ALICE Training Institute will conduct a security assessment on our schools once construction is complete. *Date TBD*.
    - Mrs. Habel’s classroom rug will be replaced during *Summer 2019* as it has holes, lumps, and cuts. Grandview’s Library carpet will also be replaced with tiles.
    - Communication regarding Shelter-in-place and Lockdowns: a notification system (“Navigate”) will be created in order to notify everyone via email, text and/or phone call – *In progress*.
  - Requirements under Act 44 – *in progress*:
    - Direct all staff to take the following trainings in SafeSchools, in addition to those already prescribed - *Date TBD*:
      - Situational Awareness
      - Trauma-informed education Awareness
      - Behavioral health awareness

**Next Meeting:** Thursday, 6/13/19 / 2:45 pm / Conference Room G9

**Minutes Prepared By:** Jocelyn Torres